

Presenter:

RATINGS					
Category	1	2	3	4	
Verbal Skills (2 pts)	Enthusiasm/ pitch	Shows no (or negative) interest in topic	Monotone with minimal interest	Generally positive about topic with some pitch variation	Clear positive feeling about the topic; uses voice and pitch to emphasize points efficiently
	Articulation	Pauses continuously distracting from topic	Many pauses	Several pauses but not distracting	Few to no pauses and good articulation
	Rate of speech	So fast or slow that the material is not understood	Tendency to speak too quickly or slowly	Fast/slow, but with minimal effect on the flow of the presentation	Appropriate speed for audience
	Volume	Poorly heard throughout presentation	Significant difficulty in hearing presentation	Some difficulty in hearing presentation	Easily heard
Visual Aids (3 pts)	Slide effectiveness	Slides are poorly designed, distracting, elements are not described, uninterpretable	Some slides are effective, but most are not	Too many or too few slides, colours/fonts are distracting, figures/tables not always described	Effective slides which enrich the presentation, easily read, figs/tables described throughout
	Spelling/ grammar	Spelling/grammatical errors throughout	Many spelling/grammatical errors	Few spelling/grammatical errors	No spelling/ grammatical errors
	Figures/tables	No figures/tables used or figures and tables are uninterpretable	Figures and tables used throughout, but many are difficult to interpret	Generally good use of figures and tables, but some are poorly labelled/hard to interpret	Good use of figures and tables throughout
	References	No references	References listed inappropriately (e.g., used as slide title)	Some minor issues with the references	References formatted appropriately throughout
Content/Organisation (5 pts)	Presentation matches objectives	Presentation was not related to objective	Some objectives addressed	Most objectives addressed	Presentation matched all objectives and matched the purpose
	Opening statement	No useful introduction	Minimally relevant opening statement	Opening statement was made	Effective opening statement
	Balanced presentation of material	Introduction/ background missing or too much time on these	A little bit too much/little time on intro/ background	Balanced presentation of introduction/ background	Very effective introduction/ background
	Appropriate description of statistical methods used	Statistical methods not described, assumptions not listed, no effort to describe methodology	Statistical methods described, some assumptions listed, poor description of methodology	Statistical methods well described, some assumptions addressed, reasonable description of methodology	Statistical methods well described, assumptions listed in context, effective description of methodology
	Organisation	Many points left out; talk was disorganised	Many points glossed over, difficult to follow due to organisation	Many points covered in depth; some key points unclear; some organisational issues	All points explained clearly, talk well organised
	Conclusions/ take home messages	No concluding remarks and results not interpreted	Opinions on the topic, but not supported by the data/results	Superficial conclusions with limited support from data	Valid conclusions supported by the data